

Dear Families,

**WELCOME!**

We are pleased to announce that your school uniforms will be available through Risse Brothers School Uniforms for the 2015- 2016 school year.

**Please order by JULY 15, 2015** at the Store, by fax, mail, online or phone.

**Store Policies:**

We accept Visa, MasterCard, American Express, Discover, or Cash. All orders must be paid in full at the time of ordering and before any merchandise can be shipped. All shipped orders include a non-refundable shipping fee of \$10.00. NO COD'S.

Exchanges may be made by coming into the store, or mailing/shipping the merchandise back with a note stating what we need to do. Alterations are the responsibility of the customer. All sizes are standard sizes.

We do not accept any merchandise for return that has been washed, worn, altered, or have names written in them, EXCEPT in the case of manufacturing defects. **PLEASE TRY ON ALL UNIFORM ITEMS BEFORE YOU WASH OR ALTER THEM.** All items must be in their original condition and tags must still be attached to garment to receive credit or exchange.

**Returns made within 4 months of purchase:**

Cash refunds over \$50.00, will be issued a refund check from our corporate office in New Jersey. Please allow two (2) weeks to receive a refund. Refunds on merchandise paid for by credit card will be issued a credit on the same credit card.

**Returns made after 4 months of purchase:**

Regardless of payment method, all returns dated after 4 months will receive a Risse Brothers gift card. Any purchase made by gift card or gift card and secondary method will receive a refund in the form of a gift card.

**The following merchandise may not be returned:**

- Special/Custom Sizes
- Items purchased during a special or discounted sale
- Logoed items for schools that do not have an active uniform program with Risse Brothers
- Logoed items that have been discontinued by the school or are no longer part of the uniform program

We accept phone orders with a credit card as long as you know your sizes. You may also fax orders to 727-448-0367 or mail to the store. You may also order online at [www.rissebrothers.com](http://www.rissebrothers.com).

Pre-registration on our website will help us to service you at our retail locations and purchase days held at your school.

**PLEASE PLACE YOUR UNIFORM ORDER EARLY TO AVOID ANY DELAYS.**

Store hours:

Monday – Closed (Open on Mondays during July and August)

Tuesday, Wednesday, and Friday – 9:30 AM to 5:30 PM

Thursday – 9:30 AM to 7:00 PM

Saturday – 10:00 AM to 4:00 PM

Sunday - Closed

If you have any questions, or need further information, please call our store at 727-448-0357 or email [lguedes@rissebrothers.com](mailto:lguedes@rissebrothers.com).

Thank you for the opportunity to be of service to you.

**GOD BLESS YOU AND YOUR FAMILY.**

**ALL OF US AT RISSE BROTHERS SCHOOL UNIFORMS.**